

CHSBPA Board Meeting
November 14, 2017

Members Present: Alison List, Jennifer Price, Andrea Chew, Ryan Addair, Tracy Stone, Mandy Roberts, Scott Corbin

Sherry had a family emergency
Kristen cannot make it

Call to order: Alison, 6:04 PM

Approval of minutes: Jennifer stated that none were ready; will get to it soon--by e-mail

Upcoming Meetings:

Parent Meeting this Thursday 7 pm.; nothing needs to be voting on; will explain Gift Wrap

Andrea: will there be a Gift Wrap 101.

Alison: we will discuss later in this meeting

12/9-there will be a vote of by-laws presented on 11/16; posted online; voted at 12/9 (well attended) Caroling at 5 PM; 6 PM meeting

Next Board Meeting: do we need / want to meet?

12th or 19th proposed

-we will have to meet in January

Board: Jan. 16th Parent: Jan. 18th

New Business

Nominating Committee: Jerry Slezak-chair Ryan Hastings Tracy Cleary

Alison- President

Tracy- Lobbyist

Shoot Jerry an e-mail js1ezak@gmail.com to indicate if you will or will not come back

We need a full slate by Feb.

Ryan: do the by-laws need to be changed to reflect the calendar change?

Alison: it can be done by amendment

Concert Attire: Ginger and the Sewing Committee need potential dates for fittings

11/17 or 11/21 at 1 PM

By-Laws Review Committee Recommendations:

1. added Wind Ensemble, deleted Pep and Band class
2. delete # of Nominating Committee Members
Update Webmaster's description (grammar error)
 - all CHSBPA social media and sign-up documents; very broad
 - Ryan is an Admin of other non-CHSBPA social media; not Webmaster
3. Student President is now a liaison; changes Voting Members from 10 to 9
4. change Audit to "financial review"
 - Chaperone Committee reports to Band director rather than President
 - no senior parent should be on scholarship committee

- 5. added authorization to vote by electronic means on urgent issues a-i<4 in Cases of unanimous board approval
 - travel, health or safety; time dative
 - 6. Treasurer turn over to collaborate before & after
- Board does not have to approve (these recommendations?)

Motion to Present at Parent Meeting: 1st-Jenn; 2nd-Mandy
Unanimous

Budget Reevaluation: Projected incomes are not meeting up with projected expenses

Rough #s

Home Coming Raffle -only made \$300

Band Aid -only made \$

Carwash -did good

Chipotle -\$381

Subway / Rita's- \$100

Worst Case scenarios \$2,500-2,700 short

Best- \$1,500 short

we only have a gap in the budget of \$200

Ryan: Guard sold uniforms for \$1,000

Alison: on par; does not want to go over and take out of uniform fund

Memory Book

- Band Pictures are done
- Tracy Clary is a graphic designer, works for a printer; printing will be free
- 8 1/2 x 11 instead of larger format
- Should we charge for dedication pages?
 - quarter: \$20 half: \$40 full: \$50
- No one will benefit but it could help the band
- Nov. put out an e-mail; will be at the next meeting
- Bylaws do not state.,,, has to funded by sale of dedication pages
 - Andrea needs to be clear for budgeting purpose, that this is a one-off opportunity
- Ryan: how many extra pages; would ad space be sold?
 - No except for Printer and Clary
- Alison: we wouldn't be using Peekaboo; Clary would be designing the whole thing
 - needs to be responsible

Motion to approve prices: 1st-Mandy; 2nd-Andrea
Unanimous

Officer Reports

Vice President: via Alison

Ovideo is working on basketball

- now open to all sign-ups

No other report

Treasurer: Andrea

- email from Jonathan Promotions from 11/4/16
 - pit crew shirts
 - paid by mike, paid by Chris; owe: \$224.66
 - we now have the invoice, check to be delivered
- met w/ auditor, applied for extension
- Available Balance as of 11/14 \$47,691.49
- CHARMS up-to date w/ statements
- trying to get w/ Financial Review Committee; Dan will come by to get them
- Alison: requests a more detailed report for next time

- Gift Wrapping 11/20 load up trailer after school
 - Set up dates: not a part of the sign-up
 - Ryan: after 2:20 PM
 - there are 3 takedown slots- includes unload traitor

- checks & deposit slips ordered; expensive
 - Alison: can we order off of Amazon to save money
 - Andrea: everything but the deposit slips were ordered off of Amazon

Asst. Treasurer: Mandy

- 8 students owe for band season
- Alison: have football credits been applied?
 - Mandy: Sherri has them
 - Scott did the first few
 - Mandy does not have yet
 - Scott has the info; will send to Mandy
- if people do not work a soccer shift, they will owe \$75
- Alpine Greenery pick-up date: we won't know until shipped
 - we barely got the minimum order
- Ryan needs to take care of Winter Guard auditions now

Secretary: Jennifer NR

Webmaster: Scott

- will need a credit card # to register with the hosting site (due in Feb).

Lobbyist: Tracy

Kimball Roberts and Chris Jones got an award for Senior Honor Choir

Rookie Rep: Kristen (Not Present)

Directors Report: Addair

- JV & Varsity Winter Guard both will be small
- to get 8th graders involved
- School Board will not allow 8th graders to compete but they can rehearse with them
- recruiting effort; small fee for t- shirt
- Registration
- sold one set of uniforms

- Drumline: happen at Massaponex; auditions tonight
- Spirit Nights: can we do a sit-down Restaurant, might make more \$
 - Jennifer: asked about the Pancake breakfast at Applebees
 - Alison: need volunteers for the pancake breakfast; but these events won't happen without workers/volunteers calling, organizing, setting it up, etc.
 - Sherri is very frustrated
 - Harry's Ale House or Texas Roadhouse
 - will put out at Parents Meeting; Addair is willing to find locations
- 11/30 Parade Practice
- Alison: NY trip-- chaperones:3; 33-35 signed contracts
 - needs to select the 6 names
 - needs to get list from Kathy
 - based on # of students signed up; needs 50 double Decker bus
 - if minimum is not met, can it be opened up? Ryan would prefer not to

Unfinished Business

- VA Beach Hotel staff loved our group
- recommendation for next year:
 - need a chaperone alternate for this trip
 - need a list of parents who are going so we have their contacts
 - ice cream (exact amount will go in the Presidential Binder!)
 - goody bag discussion: if a volunteer wants to it, on hospitality committee duties
- Basketball: does Ovideo need anything?
 - hopes to set up during a scrimmage
- Gift Wrap and student performance sign-ups
 - minimum #3 slots
 - weekend slots; working parents
 - clean up ones need to be shifts
 - limit performances
 - Ryan can go to seniors first, etc.
 - create groups
 - need to be able to sight read!
 - Alumni cannot play for tips and take the money
 - 4 hour gift wrap shift; 2 hour performing shift
 - 1 student per gift wrap shift only
 - last days have overlapping shifts

Yard Sale 4/14

Other Business

Agenda: 1. Nominating Committee; 2. By-laws; 3. gift wrap
 Parade- confirmations from Mike 1 traitor & 4 pit crew
 Holiday Party
 other??

Andrea: can extra New York contracts be out on Thursday

Action Items

- meeting minutes need to be worked on and sent out

- gift wrap e-mail? send out on: Thursday night
- student sign up on Monday
- football credits to Mandy

Motion to adjourn: 1st-Jenn; 2nd Scott
Unanimous